



**THE TRADES HOUSE OF GLASGOW**  
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## **MODERN APPRENTICE OF THE YEAR AWARD 2012**

The Trades House of Glasgow was constituted 404 years ago as the umbrella organisation for fourteen Craft Guilds. Then and for over 200 years Trades House and the Crafts regulated apprenticeships throughout the City to ensure high quality workmanship and service by training apprentices into tradesmen and eventually masters of their chosen craft.

Now purely an organisation with charitable purposes Trades House returned to its historic roots when it started the Trades House of Glasgow Modern Apprentice of the Year Award in 2006. This award aims to encourage young and not so young people to become proficient in their chosen vocation. It is important to encourage people to take up and continue the traditional trades, many of whom are represented by our fourteen Craft Incorporations established so long ago. Winners and runners up in the last three years of our Awards have included a joiner – a Wright in Trades House terms – a night manager in a hotel – a Maltman – and a mechanical engineer – who could join the Hammermen. However there are many modern skills which are equally vital although not directly linked to our historic fourteen trades. Such new skills are also supported by the Modern Apprenticeship system. Apprentices in professions like pharmacy and administration have also featured among our award winners. The competition is open to Modern Apprentices employed by firms throughout the G post code area.

Trades House acknowledges with grateful thanks the support received from both Skills Development Scotland and Glasgow City Council over the past few years.

I extend my best wishes for success to everyone who has embarked on a Modern Apprenticeship with a view to developing their career. In particular I hope that entering this competition will be a useful experience in career development for all our competitors, and that each and every one will in the year ahead look back on these years of training, with the satisfaction of knowing that it set them on a course for life.

John R Steele  
Deacon Convener of the Trades of Glasgow  
January 2012



## *The Trades House of Glasgow*

### **MODERN APPRENTICE OF THE YEAR AWARD**

#### **The Award**

The winner of the Trades House of Glasgow Modern Apprentice of the Year Award will be presented with a magnificent inscribed cup which will remain on display in the Trades Hall, an inscribed replica, a cash prize of £300 for relevant further study and a certificate. A second prize of £200 and a third of £100 will be awarded for relevant further study along with a certificate. The remaining three finalists will each receive a certificate of commendation.

Presentation of the award and certificates will be made at a celebration event to be held in the Grand Hall of the Trades Hall of Glasgow on 19 April 2012.

#### **Eligibility**

The Trades House of Glasgow Modern Apprentice of the Year Award is open to those working towards a Scottish Modern Apprenticeship or who have been certificated no earlier than 1st May 2011, employed by any small, medium or large employer in the Glasgow Post Code Area.

#### **Criteria**

The Award will showcase the dedication, commitment and capability of the candidate who has chosen the MA route to further his or her career prospects.

The winner of this award will be chosen from one of the six Modern Apprentice finalists on the night of the ceremony. This will be the finalist whom the judging panel feels has epitomised the overall ideals of the Modern Apprenticeship Programme.

#### **Award Entry Rules**

No entry fee will be charged.

The closing date for receipt of completed applications is 5 March 2012.

All entries must be collated and returned by one coordinating person at the organisation to whom any further enquiries will be directed.

Two sets (photocopies or scanned copies accepted) of each submission must be included.

The Trades House of Glasgow cannot accept any responsibility for loss or damage of any entry. No receipts will be issued and copies of submissions will not be returned.

The judges' decision will be final and no correspondence or discussions will be entered into regarding the selection of winners.

## Entry Guidance Notes

Please read the entry criteria carefully and ensure that your application meets the criteria before entering.

1000 words is not a lot. Please construct your entry carefully in line with the criteria and resist the urge to elaborate on company history, previous experience etc.

A clear and honest evaluation of the effectiveness of the activity or Modern Apprenticeship undertaken is an essential part of the entry.

### Judging Criteria and Weighting

Set out below are the criteria under which entries will be judged and the relative weightings applied to each heading. These are issued for general guidance.

#### **Capability – 30%**

Extra skills or abilities or performance one candidate may evidence more than others

#### **Contribution – 10%**

To others – centre, employer, fellow candidates, community

#### **Commitment – 30%**

To own personal development, before, during and after the apprenticeship

#### **Overcoming difficulties – 10%**

Range and nature of obstacles that have been overcome

#### **Marketing and transferability – 10%**

Potential for good news story and/or potential to act as model practice for other employers

#### **Quality of submission - 10%**

Overall quality of application – is it easy to understand and comprehensive – are there any ‘gaps’.

## Entry Forms

You can download an entry form at [www.tradeshouse.org.uk](http://www.tradeshouse.org.uk)

Each entry should include 2 sets of the completed application form (photocopy or scanned copies accepted).

Only material relevant to the application and submitted on the application form and any additional sheets will be considered by the judging panel.

Entries should be sent to the Trades House of Glasgow, Trades Hall, 85 Glassford Street, Glasgow G1 1UH. Email: [info@tradeshouse.org.uk](mailto:info@tradeshouse.org.uk)

Short listed candidates will be contacted by the Technical Judging Panel after the closing date for the purposes of validation. This may result in a site visit and video interview.

Finalists will be invited to the Trades House of Glasgow Modern Apprentice of the Year Award Ceremony to be held in the Trades Hall of Glasgow, 85 Glassford Street, Glasgow on Thursday 19 April 2012.